

TEAM LEADER

LEVEL 3 APPRENTICESHIP



APPRENTICESHIP PROGRAMME OVERVIEW

Is This Programme for You?

If you are a team leader in the rail industry, this rail contextualised programme is for you. This apprenticeship is ideal for those in first line management roles, responsible for leading teams, managing projects, and delivering specific outcomes in rail.

If you aim to enhance your leadership skills, improve team performance, and advance your management career, this programme is designed for you.

What You Will Learn

Through the apprenticeship, you will learn how to support, manage, and develop team members, oversee projects, and effectively plan and monitor workloads and resources. You'll deepen the skills necessary to take responsibility for delivering operational plans, resolving issues, and building strong relationships.

The Level 3 Team Leader Apprenticeship not only equips you with practical expertise but also allows you to showcase your achievements in a portfolio of real improvement activities, helping you stand out at work.

"The knowledge and skills I gained throughout the apprenticeship gave me techniques and tools to manage situations I would have previously found daunting, to the point that I was promoted to a line management position during the course, a step that I would have previously never considered."

Lauren Rothery, Network Rail - Level 3 Apprentice

HOW IS THE PROGRAMME DELIVERED?

Cohort Delivery We deliver to cohorts from mixed rail employers or a single employer (minimum numbers apply).



Face-to-Face
& Online
Workshops



Self-Directed
Learning



Skills
Development
Assessments



Digital
Learning



Flipped
Classroom



Coaching

Includes Complimentary Awards:

- ✓ **CIRO Intro to Rail Certificate**
- ✓ **CIRO Membership - Upgrade to Associate**
- ✓ **CMI Qualification - Level 3 Certificate in Principles of Management & Leadership**



CORE CONTENT



Communication & Development

Understand the benefits of personal and professional development, explore different learning styles, gain knowledge of reflective practice and emotional intelligence to support personal and team development. This module looks at the importance of effective communication by exploring communication methods and techniques.



Leadership & Management

Learn how organisations operate including how organisational strategy is created and delivered while exploring how strategy is effectively communicated across your organisations to ensure success. Also gain knowledge of leadership and management approaches and give consideration to legal and organisational frameworks.



Building a High Performing Team

Understand the role and purpose of teams by recognising the characteristics of a high performing team, know how to lead, motivate and respond to challenges to building a high performing team. Gain knowledge of how team performance and change is managed.



Stakeholder Relationships

Explore what and who stakeholders are, understand how to build effective stakeholder relationships. Understand how to effectively communicate, respond to communication barriers and learn the importance of feedback in stakeholder relationships.



Managing Resources and Data to Succeed

Understand the importance of managing resources in your area of responsibility to remain efficient and effective. Gain knowledge of how to gather, assess and analyse different types of data and information, and how to report findings. Understand how to use data and information to solve problems, make timely business decisions and respond to stakeholder needs.



Project Management & Budgets

Equips learners with the knowledge, tools, and techniques for managing and monitoring projects. Identify approaches to managing risk and responding to the needs and expectations of stakeholders. Explore how to manage costs through monitoring and controlling a budget within a project environment and your area of responsibility.



Sustainability

Investigate internal and external factors that affect the workplace, such as sustainability and net carbon zero, and know how they are managed to support any advancements that may impact you or your organisation.

